



# EUROPEAN PAPERS

CARNETS EUROPÉENS – QUADERNI EUROPEI – CUADERNOS EUROPEOS

[www.europeanpapers.eu](http://www.europeanpapers.eu)

## STYLE GUIDE

The following style rules apply to all manuscripts submitted for publication in the *e-Journal* and in the *European Forum*.

### I. GENERAL STYLE RULES

**Format** – Use Microsoft Word format, Times New Roman (12pt the text; 10pt the footnotes). Text positioning: justified throughout. Line spacing: one and half space. Paragraph spacing: indent by 0,5 cm the first line of each paragraph, except for the first line after a section heading (use the return key, not the space bar or the tab key). Do not allow an extra-line space between paragraphs. Word and sentence spacing: single space between words, including after a full stop.

**Front page** – The front page must include:

- a **title** (14pt, roman), in English for manuscripts to be published in the *e-Journal* – both in English and, whether different, in the language (French, Italian or Spanish) of the *Highlights* and *Insights* to be published in the *European Forum*; a title is not requested for *Readings and Re-readings*;
- the **name** and **surname** of the Author(s) (12pt, italic);
- his/her **qualification, affiliation** and (institutional) **e-mail address** (12pt, italic);
- a **table of contents** (12pt, roman) containing the enumerated titles of the sections headings (Latin numerals followed by a full stop: e.g. I. [section title]. – II. [section title]. –, III. [section title]. –, etc.) and sub-sections headings (Latin numerals and Arabic numerals followed by a full stop: e.g. II.1. [sub-section title]. – II.2 [sub-section title]. – II.3. [sub-section title]. – etc.); a table of contents is not requested for *Readings and Re-readings* and for *Highlights*;
- an **abstract** (12pt, roman) in English of 250 words maximum;
- six **keywords** (12pt, roman), in English for manuscripts to be published in the *e-Journal* – both in English and, whether different, in the language of the *Highlights* and *Insights* [French, Italian or Spanish] to be published in the *European Forum*.

**Sections headings** – Except for *Readings and Re-readings* and for *Highlights*, the text should be divided into sections, each one with a title and a section number (use Latin numerals followed by a full stop: e.g. I. [section title], II. [section title], III. [section title], etc.). In case sub-sections are needed, they must have a title

and Arabic numerals should be used after the Latin numerals of the related section heading (e.g. I.1. [sub-section title], I.2. [sub-section title], I.3. [sub-section title], etc.). Further subdivisions are not allowed.

**Italic** – Italic must be used for all words from a different language than that of the manuscript, including common Latin expressions (e.g. *ibidem*, *passim*, *infra*) and figures of speech (e.g. *one size fits all*). Use italic to emphasize. Bold characters and underlining are not allowed.

***Ibidem*, *ivi*, *cit.*** – In accordance with the general rule, italic must be used for *ibidem/ibid.* for "in the same place"; *cit.* is in roman [ONLY in Italian use *ibidem* for "in the same place and at the same page", and *ivi* (in roman) followed by the number of page/paragraph/etc. for "in the same place but at a different page/paragraph/etc.].

**Capitalization** – Keep the use of capitalized letters to a minimum. Use them for proper nouns, including those of institutions, bodies and organs of international organizations or States.

#### **Capital Letters in Titles:**

- always capitalize the first and last word of a title no matter how insignificant or short;
- capitalize all verbs (including be, is, are, was, were), nouns, pronouns, adverbs, and adjectives;
- do not capitalize most short words: coordinating conjunctions (and, or, nor, for, but), articles (a, the), as, to, and most prepositions – unless they are the first or last word;
- capitalize any word that is five letters or longer, no matter what kind of word it is (e.g., prepositions such as through and underneath can be capitalized because of their length).

**Hyphens and dashes** – Avoid using hyphens and dashes at line endings. Use only brackets and the en-rule (–) to mark off parenthetical statements. Do not use hyphens and dashes to emphasize (see *supra* Italic).

**Accents and apostrophes** – For Italian, French and Spanish words use accented vowels from the Symbol menu and avoid using apostrophes (à *instead of a'*, é *instead of e'*, etc.).

**Quotations** – Quotations must run on in the main text. Both in the text and in the footnotes use only double quotation marks. Use single quotation marks for internal quotations. Punctuation should be placed outside quotation marks.

#### **Example:**

- it has been highlighted that "the 'merger' of the award must be regarded as limited to the territory of the court which delivered the judgment".

Quotations of more than 70 words should be included in a new paragraph, preceded and followed by an extra spacing.

**Omission, integrations and text modifications** – Use square brackets for *omissis* or to integrate/modify words within a quotation.

**References to websites (URL)** – Do not use underlining or quotation marks for URLs. Include the URL *in extenso*.

#### **Examples:**

- *European Forum*: C. O'BRIEN, *An Insubstantial Pageant Fading*, in *EU Law Analysis*, 7 October 2015, [eulawanalysis.blogspot.it/2015/10/an-insubstantial-pageant-fading-vision.html](http://eulawanalysis.blogspot.it/2015/10/an-insubstantial-pageant-fading-vision.html)

- *e-Journal*: C. O'BRIEN, *An Insubstantial Pageant Fading*, in *EU Law Analysis*, 7 October 2015, <http://eulawanalysis.blogspot.it/2015/10/an-insubstantial-pageant-fading-vision.html>.

**Footnotes** – Avoid excessive referencing. Use automatic footnote function and Arabic numbers. Position footnotes after punctuation, without any space in-between.

**Internal References** – For internal references, use the following formula: “see *supra* /*infra*, section X”.

**Numbers** – Use words for numbers from 1 to 9 and Arabic numerals from 10 onwards.

**Symbols** – Do not use symbols (e.g. per cent *instead of* %).

**Spelling** – Use British English spelling.

**Syllabification** – Not allowed.

## II. SPECIFIC STYLE RULES FOR THE *EUROPEAN FORUM*

The style rules contained in the following Sections shall be adapted to the language (French, Italian or Spanish) chosen by the Author for drafting a *Highlight* or an *Insight* to be published on the *European Forum*.

### Examples:

- Cour de Cassation *instead of* Court of Cassation
- OTAN *instead of* NATO
- Cour européenne des Droits de l'Homme, arrêt du 16 novembre 2004, n° 31821/96, *Issa et al. c. Turquie* [in French]

Corte europea dei diritti umani, sentenza del 16 novembre 2004, n. 31821/96, *Issa et al. c. Turchia* [in Italian]

Tribunal Europeo de Derechos Humanos, sentencia de 16 noviembre 2004, n° 31821/96, *Issa et al. c. Turchia* [in Spanish]

*instead of*

European Court of Human Rights, judgment of 16 November 2004, no. 31821/96, *Issa et al. v Turkey* [in English]

The official title and parties' names of ICJ cases shall be always cited in English. They shall not be translated in French, Italian or Spanish:

- International Court of Justice, *Whaling in the Antarctic* (Australia v. Japan: New Zealand intervening), judgment of 31 March 2014

References to case-law under Section IV, citations of acts and provisions under Section V, and bibliographical references under Section VI below, shall be translated into French, Italian or Spanish respecting the criteria used for citation in English.

## III. ABBREVIATIONS

Do not allow any spaces between names' initials. A full point must follow each initial (e.g. F.W. de Klerk, P.D. James).

Do not use acronyms in the first occurrence. Provide the name *in extenso* of the relevant institution, organization or body. In subsequent citations, use the acronym without any full points. For instance: United Nations World Tourism Organization (first reference) and UNWTO (subsequent references).

Use the following acronyms without naming *in extenso* in the first reference: EU, TEU, TFEU, WTO, SMEs, ICSID, CJEU\*, USA or US, NATO, ILO, ECOWAS, EEA (European Economic Area), EEAS (European External Action Service), AG (Advocate General).

\* Use the acronym CJEU to refer to the Court of Justice of the European Union (i.e. the Court as a whole, encompassing both the Court of Justice and the General Court). Refer to the Court of Justice and the General Court *in extenso* (do not use abbreviations, such as CJ, EUCJ, CJEU, or GC, EUGC, GCEU). Use the term "Court" in case of multiple references within a section, unless this may create confusion with other Courts (in this case, use Court of Justice and/or General Court).

Refer to the European Court of Human Rights *in extenso* (do not use abbreviations, such as ECHR Court or ECtHR). Use "Court" in case of multiple references within a paragraph, unless this may create confusion with other Courts (in this case, use "European Court").

The following abbreviations must be used consistently throughout the manuscript:

- p./pp. (page/pages);
- ch./chs (chapter/chapters) – in French: ch./chs, in Italian and Spanish: cap. (singular and plural);
- Art./Arts (article/articles) – in French: art. (singular and plural), in Italian: art./ artt., in Spanish: art./ arts;
- para./paras (paragraph/paragraphs) – in French and Italian: par. (singular and plural), in Spanish: párr./párrs.;
- let. (letter/letters) – in French: litt. (singular and plural), in Italian: lett. (singular and plural), in Spanish: letra/letras;
- no./nos (number/numbers) – in French: n° (singular and plural), in Italian: n./nn., in Spanish: n°/nos;
- use cf. (in Italian: cfr.) and see (in French, Italian and Spanish: v.) for references;
- use e.g. (abbreviated form for *exempli gratia*) to provide an example or a series of examples, and i.e. (abbreviated form for *id est*) to explain a concept introduced in the same sentence;
- use *et al.* for *and others*, *et autres*, *y otros*, *e altri*; in bibliographical references, cite all the authors; *et al.* is not allowed;
- use *v.* for *versus* (in English), *c.* for *contra* or *contro* (in French, Italian and Spanish).

#### Examples:

- Art. 6, para. 2, TEU
- Art. 20, para. 2, let. a), TEU
- See R. SCHÜTZE, *European Union Law*, Cambridge: Cambridge University Press, 2015, p. 30 *et seq.*
- Cf. R. SCHÜTZE, *cit.*, pp. 34-35

## IV. CASE-LAW

The following rules apply to references to case-law in footnotes. Within the text refer to the name of the parties only.

### European Court of Justice

#### Examples of first references:

- Court of Justice, judgment of 26 February 2013, case C-617/10, *Åkerberg Fransson*, para. 22
- Court of Justice, judgment of 6 October 2015, case C-73/14, *Council of the European Union v. European Commission* [GC]
- Court of Justice, opinion 2/13 of 18 December 2014
- Court of Justice, order of 11 February 2004, joined cases C-438/03, C-439/03, C-509/03 and C-2/04, *Cannito*
- General Court, judgment of 15 January 2013, case T-54/11, *Spain v. Commission*, para. 29
- Civil Service Tribunal, judgment of 30 January 2013, case F-87/11, *Wahlström v. Frontex*, para. 32
- Opinion of AG Bot delivered on 3 September 2015, case C-333/14, *The Scotch Whisky Association*
- Order of the President of the General Court of 1 September 2015, case T-235/15 R, *Pari Pharma v. European Medicines Agency*

#### Examples of subsequent references:

- *Åkerberg Fransson*, cit., para. 22
- *Council of the European Union v. European Commission* [GC], cit.
- Opinion 2/13, cit.
- *Cannito*, order of 11 February 2004, cit.
- *Spain v. Commission*, cit., para. 29
- *Wahlström v. Frontex*, cit., para. 32
- Opinion of AG Bot, *The Scotch Whisky Association*, cit.
- Order of the President of the General Court, *Pari Pharma v. European Medicines Agency*, cit.

In subsequent references, add the case number after the name of the parties if the manuscript contains references to other judgments between the same parties, which may create confusion.

### European Court of Human Rights

#### Examples of first references:

- European Court of Human Rights, judgment of 16 November 2004, no. 31821/96, *Issa et al. v. Turkey*, para. 20
- European Court of Human Rights, judgment of 13 December 2012, no. 39630/09, *El-Masri v. Macedonia* [GC], para. 22
- European Court of Human Rights, judgment of 13 December 2012, no. 39630/09, *El-Masri v. Macedonia* [GC], joint concurring opinion of judges Casadevall and López Guerra

- European Court of Human Rights, decision of 13 September 2001, no. 45036/98, *Bosphorus Hava Yollari Turizm ve Ticaret AS v. Ireland*, para. 15

#### Examples of subsequent references:

- *Issa et al. v. Turkey*, cit., para. 20
- *El-Masri v. Macedonia* [GC], cit., para. 22
- Joint concurring opinion of judges Casadevall and López Guerra, *El-Masri v. Macedonia* [GC], cit.
- *Bosphorus Hava Yollari Turizm ve Ticaret AS v. Ireland*, cit., para. 15

### International Court of Justice

#### Examples of first references:

- International Court of Justice, *Whaling in the Antarctic* (Australia v. Japan: New Zealand intervening), judgment of 31 March 2014, para. 21
- International Court of Justice, *Legality of the Use by a State of Nuclear Weapons in Armed Conflict*, advisory opinion of 8 July 1996, para. 20
- International Court of Justice, *Barcelona Traction, Light and Power Company, Limited* (Belgium v. Spain), judgment of 15 February 1970, dissenting opinion of judge Riphagen, para. 3

#### Examples of subsequent references:

- *Whaling in the Antarctic*, cit., para. 21
- *Legality of the Use by a State of Nuclear Weapons in Armed Conflict*, cit., para. 20
- Dissenting opinion of judge Riphagen, *Barcelona Traction, Light and Power Company, Limited*, cit., para. 3

### Other international courts, tribunals and (quasi-)judicial bodies

Use the following scheme for cases not cited below: name of the court or the tribunal, date of the judgment/decision, reference number (if present), name of the parties (if present). In subsequent references, use the name of the parties or, in the absence, the reference number and the related year.

#### Examples of first references:

- International Tribunal for the Law of the Sea, judgment of 1 July 1999, *Saint Vincent and the Grenadines v. Guinea*
- WTO DSB, panel report of 21 November 2006, case no. ds291, *United States v. The European Communities, EC – Approval and Marketing of Biotech Products*
- ICSID, decision on respondent's objections to jurisdiction of 21 October 2005, case no. ARB/02/3, *Aguas del Tunari, S.A. v. Republic of Bolivia*
- Court of Arbitration of the International Chamber of Commerce, award of January 1995, case no. 8128/1995, *Chemical fertilizer*
- ICC, judgment of 14 March 2012, ICC-01/04-01/06-2842, *Prosecutor v. Thomas Lubanga Dyilo*
- ICTY, decision on the defence motion for interlocutory appeal on jurisdiction of 2 October 1995, IT-94-1-AR72, *Prosecutor v. Tadic*
- ICTY, judgment of 5 December 2003, IT-98-29-T, *Prosecutor v. Galic*
- ICTY, judgment of 30 November 2006, IT-98-29-A, *Prosecutor v. Galic*

- Human Rights Committee (CCPR), views of 5 November 2015, communication no. 2016/2010, *Leonid Sudalenko v. Belarus*
- Human Rights Committee (CCPR), decision of 2 November 2015, communication no. 2351/2014, *R.G. et al. v. Denmark*
- Committee on Economic, Social and Cultural Rights (CESCR), General Comment no. 23 (2016) on the right to just and favourable conditions of work (article 7 of the International Covenant on Economic, Social and Cultural Rights) of 8 March 2016, UN Doc. E/C.12/GC/23
- Committee against Torture (CAT), views of 26 November 2014, communication no. 489/2012, *Asgar Tahmuresi v. Switzerland*
- European Committee of Social Rights, decision of 12 October 2015, complaint no. 91/2013, *Confederazione Generale Italiana del Lavoro (CGIL) v. Italy*
- European Committee of Social Rights, decision on admissibility and the merits of 12 October 2015, complaint no. 91/2013, *Confederazione Generale Italiana del Lavoro (CGIL) v. Italy*, separate concurring opinion of Stangos
- European Committee of Social Rights, decision on the merits of 23 October 2012, collective complaint no. 68/2011, *European Council of Police Trade Unions (CESP) v. France*
- European Committee of Social Rights, decision on admissibility of 30 June 2011, collective complaint no. 66/2011, *General Federation of employees of the national electric power corporation (GENOP-DEI) / Confederation of Greek Civil Servants Trade Unions (ADEDY) v. Greece*
- Inter-American Court of Human Rights, judgment of 25 November 2015, Series C no. 309, *Kaliña and Lokono Peoples v. Suriname*
- Inter-American Commission on Human Rights, report no. 13/14 of 2 April 2014, case 12.422, *Abu-Ali Abdur' Rahman v. United States*

#### Examples of subsequent references:

- *Saint Vincent and the Grenadines v. Guinea*, cit.
- *United States v. The European Communities*, cit.
- *Aguas del Tunari, S.A. v. Republic of Bolivia*, cit.
- *Chemical fertilizer*, cit.
- *Prosecutor v. Thomas Lubanga Dyilo*, cit.
- *Prosecutor v. Tadic*, cit.
- *Prosecutor v. Galic*, IT-98-29-T, cit.
- *Prosecutor v. Galic*, IT-98-29-A, cit.
- *Leonid Sudalenko v. Belarus*, cit.
- *R.G. et al. v. Denmark*, cit.
- General Comment no. 23 (2016), cit.
- *Asgar Tahmuresi v. Switzerland*, cit.
- *CGIL v. Italy*, cit.
- Separate concurring opinion of Stangos, *CGIL v. Italy*, cit.
- *CESP v. France*, cit.
- *GENOP-DEI / ADEDY v. Greece*, cit.
- *Kaliña and Lokono Peoples v. Suriname*, cit.

- *Abu-Ali Abdur' Rahman v. United States*, cit.

In subsequent references, add the case number after the name of the parties if the manuscript contains references to other judgments between the same parties, which may create confusion.

### **Other national courts and tribunals**

Use the following scheme for cases not cited below: name of the national court or the tribunal, date of the judgment/decision, reference number (if present), name of the parties (if present). In subsequent references, use the name of the national court or tribunal and the name of the parties or, in the absence, the reference number and the related year.

#### **Examples of first references:**

- Italian Court of Cassation, judgment of 8 September 2015, no. 17742
- Italian Constitutional Court, judgment of 22 December 1980, no. 188
- UK House of Lords, judgment of 14 June 2006, *Jones v. Ministry of Interior of the Kingdom of Saudi Arabia, Mitchell and others v. Al-Dali and others and Ministry of Interior of the Kingdom of Saudi Arabia*, 2006 [UKHL] 26
- UK Supreme Court, judgment of 3 February 2016, *R v. Taylor (Appellant)*, [2016] UKSC 5
- German Federal Constitutional Court, judgment of 18 March 2014, 2 BvR 1390/12, 2 BvR 1421/12, 2 BvR 1438/12, 2 BvR 1439/12, 2 BvR 1440/12, 2 BvR 1824/12
- US Supreme Court, order of 9 October 2007, *El Masri v. United States*
- US Supreme Court, judgment of 25 June 1984, *Chevron U.S.A., Inc. v. Natural Resources Defense Council, Inc.*

#### **Examples of subsequent references:**

- Italian Court of Cassation, judgment no. 17742/2015, cit.
- Italian Constitutional Court, judgment no. 188/1980, cit.
- UK House of Lords, *Jones v. Ministry of Interior of the Kingdom of Saudi Arabia*, cit.
- German Federal Constitutional Court, judgment of 18 March 2014, cit.
- US Supreme Court, *El Masri v. United States*, cit.

## **V. CITATION OF EU ACTS AND PROVISIONS**

### **Primary sources and EU law**

The first citation must include the full title of the source, followed by the abbreviation (within parentheses) that will be used for subsequent citations, which shall be followed by cit. in footnotes.

#### **Charter of Fundamental Rights of the European Union**

##### **First reference:**

- Charter of Fundamental Rights of the European Union (Charter)

##### **Subsequent references:**

- Charter (use "EU Charter" when the manuscript contains references to other documents which may create confusion, such as the UN Charter or the European Social Charter)



## Protocols

### Example of first reference:

- Protocol no. 8 relating to Article 6, para. 2, of the Treaty on European Union on the Accession of the Union to the European Convention on the Protection of Human Rights and Fundamental Freedoms (Protocol no. 8)

### Example of subsequent reference:

- Protocol no. 8

## Declarations

### Example of first reference:

- Declaration no. 41 on Article 352 of the Treaty on the Functioning of the European Union (Declaration no. 41)

### Example of subsequent reference:

- Declaration no. 41

## Acts of the EU institutions

Quote acts of the EU institutions as follows (in subsequent references, add "cit." in footnotes).

### Examples of first references:

- Regulation (EU) 211/2011 of the European Parliament and of the Council of 16 February 2011 on the citizens' initiative
- Directive 2010/64/EU of the European Parliament and of the Council of 20 October 2010 on the right to interpretation and translation in criminal proceedings
- Decision 1313/2013/EU of the European Parliament and of the Council of 17 December 2013 on a Union Civil Protection Mechanism Text with EEA relevance
- Commission Delegated Regulation (EU) 2015/2446 of 28 July 2015 supplementing Regulation (EU) No 952/2013 of the European Parliament and of the Council as regards detailed rules concerning certain provisions of the Union Customs Code
- Commission Implementing Directive 2012/25/EU of 9 October 2012 laying down information procedures for the exchange, between Member States, of human organs intended for transplantation
- Council Implementing Decision (EU) 2015/2349 of 10 December 2015 authorising Hungary to apply a measure derogating from Article 193 of Directive 2006/112/EC on the common system of value added tax
- Association Agreement of 30 August 2014 between the European Union and the European Atomic Energy Community and their Member States, on the one part, and Georgia, on the other part
- Decision 2014/494/EU of the Council of 16 June 2014 on the signing, on behalf of the European Union, and provisional application of the Association Agreement between the European Union and the European Atomic Energy Community and their Member States, on the one part, and Georgia, on the other part
- Council Decision (CFSP) 2016/608 of 18 April 2016 concerning the temporary reception by Member States of the European Union of certain Palestinians

- Political and Security Committee Decision (CFSP) 2016/118 of 20 January 2016 concerning the implementation by EUNAVFOR MED operation SOPHIA of United Nations Security Council Resolution 2240 (2015)
- Council Joint Action 2008/851/CFSP of 10 November 2008 on a European Union military operation to contribute to the deterrence, prevention and repression of acts of piracy and armed robbery off the Somali coast
- Council Common Position 2009/717/CFSP of 24 September 2009 extending Common Position 2004/694/CFSP on further measures in support of the effective implementation of the mandate of the International Criminal Tribunal for the former Yugoslavia (ICTY)
- Council Framework Decision 2009/315/JHA of 26 February 2009 on the organization and content of the exchange of information extracted from the criminal record between Member States
- Council Conclusions of 17 December 2015 on *Lessons learned for Public Health from the Ebola outbreak in West Africa – Health Security in the European Union*
- Council Position (EU) 11/2015 of 23 June 2015 at first reading with a view to the adoption of a Regulation of the European Parliament and of the Council amending Protocol No 3 on the Statute of the Court of Justice of the European Union
- European Council Conclusions of 18-19 February 2016
- European Council Conclusions of 18-19 February 2016, *A new settlement for the United Kingdom within the European Union*
- Decision of the Heads of State or Government, meeting within the European Council, concerning a new settlement for the United Kingdom within the European Union, in Annex 1 of European Council Conclusions of 18-19 February 2016.
- European Council Decision 2014/638/EU of 30 August 2014 electing the President of the European Council
- European Council Common Strategy 2000/458/CFSP of 19 June 2000 on the Mediterranean region
- European Council Decision 2004/763/CFSP of 5 November 2004 amending Common Strategy 2000/458/CFSP on the Mediterranean region in order to extend the period of its application
- European Council Resolution of 23 March 2001 on more effective securities market regulation in the European Union
- EU-Turkey Statement of 18 March 2016, in European Council Press Release 144/16 of 18 March 2016
- European Parliament Legislative Resolution P7\_TA(2013)0023 of 17 January 2013 on the draft Council decision on the conclusion of a Partnership and Cooperation Agreement between the European Union and its Member States, of the one part, and the Republic of Iraq, of the other part
- European Parliament Resolution P7\_TA(2013)0029 of 17 January 2013 on the indication of country of origin for certain products entering the EU from third countries
- European Parliament Resolution P6\_TA(2007)0576 of 29 November 2007 on trade and climate change
- Commission Recommendation (EU) 2015/1381 of 10 August 2015 on the monitoring of arsenic in food
- EU-Tunisia Association Council Recommendation 1/2015 of 17 March 2015 on the implementation of the EU-Tunisia Action Plan (2013-2017) implementing the privileged partnership within the framework of the European Neighbourhood Policy

- Commission Recommendation for a Council Recommendation COM(2015) 273 final of 13 May 2015 on the 2015 National Reform Programme of Slovenia and delivering a Council opinion on the 2015 Stability Programme of Slovenia
- Communication COM(2000) 1 final of 2 February 2000 from the Commission on the precautionary principle
- Commission, *European Governance – A White Paper*, COM(2001) 428 final
- Commission Proposal for a Regulation of the European Parliament and of the Council on cooperation between national authorities responsible for the enforcement of consumer protection laws, COM(2016) 283 final
- European Court of Auditors, Special Report 18/2015, *Financial assistance provided to countries in difficulties*

#### Examples of subsequent references:

- Regulation 211/2011
- Directive 2010/64
- Decision 1313/2013
- Commission Delegated Regulation 2015/2446
- Commission Implementing Directive 2012/25
- Council Implementing Decision (EU) 2015/2349
- Association Agreement between the EU and Georgia
- Council Decision 2016/608
- Political and Security Committee Decision 2016/118
- Council Joint Action 2008/851
- Council Common Position 2009/717/CFSP
- Council Framework Decision 2009/315
- Council Conclusions of 17 December 2015
- Council Position 11/2015
- European Council Conclusions of 18-19 February 2016
- A new settlement for the UK within the EU
- Decision concerning a new settlement for the UK within the EU
- European Council Decision 2014/638
- European Council Common Strategy 2000/458
- European Council Decision 2004/763
- European Council Resolution of 23 March 2001
- EU-Turkey Statement (2016)
- European Parliament Legislative Resolution (2013)0023
- European Parliament Resolution (2013)0029
- European Parliament Resolution (2007)0576
- Commission Recommendation 2015/1381

- EU-Tunisia Association Council Recommendation 1/2015
- Commission Recommendation for a Council Recommendation COM(2015) 273
- Communication COM(2000) 1
- White Paper on European Governance
- Proposal for a Regulation COM(2016) 303
- ECA Special Report 18/2015

### **Provisions of EU primary and secondary law**

#### **Examples of first references:**

- Art. 52, para. 3, of the Charter of Fundamental Rights of the European Union
- Art. 3, para. 2, of Regulation (EU) 211/2011 of the European Parliament and of the Council on the citizens' initiative

#### **Examples of subsequent references:**

- Art. 52, para. 3, of the Charter
- Art. 3, para. 2, of Regulation 211/2011

### **Acts and documents of other international organizations**

Quote acts and documents adopted by organs of other international organizations including the following information: organ that adopted the act, international organization (when pertinent), type of act, subject matter or title (if present), date, sequential number of the act (if present). In subsequent references indicate the type of act, its sequential number (if present), the relevant year (within brackets) (and cit. in footnotes).

#### **Examples of first references:**

- Security Council, Resolution 1373 of 28 September 2001, UN Doc. S/RES/1373 (2001)
- Security Council, Report of the Secretary General of 3 May 1993 pursuant to paragraph 2 of the Security Council Resolution 808 (1993), UN Doc. S/25704
- General Assembly, Report of the Special Rapporteur on torture and other cruel, inhuman or degrading treatment or punishment of 14 August 2006, UN Doc. A/61/259
- General Assembly, United Nations Declaration on the Rights of Indigenous Peoples of 13 September 2007, UN Doc. A/RES/61/295
- General Assembly (Third Committee), Moratorium on the use of the death penalty of 1 November 2007 (draft resolution), UN Doc. A/C.3/62/L.29
- General Assembly, Resolution 62/149 of 18 December 2007, Moratorium on the use of the death penalty, UN Doc. A/RES/62/149
- General Assembly, *Delivering as One*. Report of the High-level Panel on United Nations System-wide Coherence in the Areas of Development, Humanitarian Assistance, and the Environment of 9 November 2006, UN Doc. A/61/583
- International Law Commission, Draft Articles on State Responsibility for Internationally Wrongful Acts of 3 August 2001, UN Doc. A/56/10
- Human Rights Council, Resolution 30/2 of 1 October 2015, Human rights and unilateral coercive measures, UN Doc. A/HRC/RES/30/2

- Human Rights Council, Decision 23/101 24 June 2013, Outcome of the Universal Periodic Review: France, UN Doc. A/HRC/DEC/23/101
- Human Rights Council, President's Statement Prst 31/1 of 13 April 2016, Situation of human rights in Haiti, UN Doc. A/HRC/PRST/31/1
- Human Rights Council, Annual Report of the United Nations High Commissioner for Human Rights, 23 December 2015, UN Doc. A/HRC/31/3
- Human Rights Council, Report of the Working Group on the Universal Periodic Review: Austria of 22 December 2015, UN Doc. A/HRC/31/12
- Human Rights Council, Addendum to the Report of the Working Group on the Universal Periodic Review: Views on conclusions and/or recommendations, voluntary commitments and replies presented by Austria of 3 March 2016, UN Doc. A/HRC/31/12/Add.1
- Human Rights Council, Report of the Office of the United Nations High Commissioner for Human Rights on the Question of human rights in Cyprus of 1 February 2016, UN Doc. A/HRC/31/21
- Human Rights Council, Report of the Special Rapporteur on torture and other cruel, inhuman or degrading treatment of punishment of 5 January 2016, UN Doc. A/HRC/31/57
- Human Rights Council, Report of the Independent Expert on the effects of foreign debt and other related international financial obligations of States on the full enjoyment of human rights, particularly economic, social and cultural rights of 12 January 2016, UN Doc. A/HRC/31/60
- Human Rights Council, Final Study on illicit financial flows, human rights and the 2030 Agenda for Sustainable Development of the Independent Expert on the effects of foreign debt and other related international financial obligations of States on the full enjoyment of all human rights, particularly economic, social and cultural rights of 15 January 2016, UN Doc. A/HRC/31/61
- Human Rights Council Advisory Committee, Final Report on the Role of local government in the promotion and protection of human rights of 28 July 2015, UN Doc. A/HRC/30/49
- Committee of Ministers of the Council of Europe, Recommendation Rec(2006)14 on citizenship and participation of young people in public life of 25 October 2006
- Committee of Ministers of the Council of Europe, Resolution Res(2003)7 on the youth policy of the Council of Europe of 29 October 2003
- Parliamentary Assembly of the Council of Europe, Recommendation 1760 (2006) on its Position as regards the Council of Europe member and observer states which have not abolished the death penalty of 28 June 2006
- European Committee for the Prevention of Torture and Inhuman or Degrading Treatment or Punishment (CPT), Report on its visit to Belgium from 24 September to 4 October 2013 of 31 March 2016 of 31 March 2016, CPT/Inf (2016) 13
- European Committee for the Prevention of Torture and Inhuman or Degrading Treatment or Punishment (CPT), Response of the Belgian Government to the Report on CPT visit to Belgium from 24 September to 4 October 2013 of 31 March 2016, CPT/Inf (2016) 14
- Organization for Economic Cooperation and Development, Guidelines for Multinational Enterprises of 27 June 2000

#### Examples of subsequent references:

- Resolution 1373 (2001)
- Report of the Secretary General (1993)
- Report of the Special Rapporteur (2006)
- Declaration on the Rights of Indigenous Peoples (2007)

- Moratorium on the use of the death penalty (draft resolution, 2007)
- Moratorium on the use of the death penalty (2007)
- Report of the High-level Panel *Delivering as One* (2006)
- Draft Articles on State Responsibility (2001)
- Resolution on Human rights and unilateral coercive measures (2015)
- Outcome of the UPR on France (2013)
- HRC President's Statement on the situation of human rights in Haiti (2016)
- UNHCHR Annual Report (2015)
- Working Group Report on the UPR on Austria of 22 December 2015
- Views on responses presented by Austria to the Working Group Report on the UPR (2016)
- UNHCHR Report on human rights in Cyprus (2016)
- Report of the Special Rapporteur Méndez (2016)
- Report of the Independent Expert Bohoslavsky (2016)
- Final Study by the Independent Expert Bohoslavsky (2016)
- Final Report of the HRC Advisory Committee (2015)
- Recommendation Rec(2006)14
- Resolution Res(2003)7
- Recommendation 1760 (2006)
- Report on CTP visit to Belgium (2016)
- Response to the Report on CPT visit to Belgium (2016)
- Guidelines for Multinational Enterprises (2000)

## VI. BIBLIOGRAPHICAL REFERENCES

Indicate the initial of the Author's first name followed by a full stop and the surname in small capitals. Do not use commas.

### Examples:

- G. TESAURO
- B.M. CREMADES

### Books

Use italic for titles of published books (see *supra* "Capital Letters in Titles"). In the first reference the title must be preceded by the name of the Author(s) (in case of multiple authors, always include the names of all the authors) and followed by the indication of the place(s) of publication (in its original language), the Publisher (preceded by a colon), the year of publication (preceded by a comma). In case of multiple editions of the same book, indicate the year of the consulted edition. Cite references to multiple pages as follows: p.

218 *et seq.* Subsequent references shall indicate the name of the Author(s) (in small capitals), part of the book's title, cit. between commas, the relevant page or pages.

#### Examples of first references:

- monographs: R. WHISH, *Competition Law*, Oxford: Oxford University Press, 2009
- books with multiple Authors: D. CHALMERS, G. DAVIES, G. MONTI, *European Union Law Cases and Materials*, Cambridge: Cambridge University Press, 2010
- edited books: L. AZOULAI, K. DE VRIES (eds), *EU Migration Law: Legal Complexities and Political Rationales*, Oxford: Oxford Press University, 2014; P. CARETTI (a cura di), *Diritto dell'Unione europea e ravvicinamento delle legislazioni nazionali: effetti sul sistema interno delle fonti*, Torino: Giappichelli, 2013; J.-B. AUBY, J. DUTHEIL DE LA ROCHÈRE (dir.), *Traité de droit administratif européen*, Bruxelles: Bruylant, 2014
- books published electronically (cite only the consulted format, indicate the URL, cite the relevant paragraph or chapter when page numbering does not apply): P.B. KURLAND, R. LERNER (eds), *The Founders' Constitution*, Chicago: University of Chicago Press, 1987, available at <http://press-pubs.uchicago.edu/founders/>

#### Examples of subsequent references:

- R. WHISH, *Competition Law*, cit., p. 56 *et seq.*
- D. CHALMERS, G. DAVIES, G. MONTI, *European Union Law Cases and Materials*, cit., p. 65
- L. AZOULAI, K. DE VRIES (eds), *EU Migration Law*, cit., p. 45
- P.B. KURLAND, R. LERNER (eds), *The Founders' Constitution*, cit., p. 20

#### Periodical articles

In case of multiple authors, always include the names of all the authors. Use italic for titles of periodical articles (see *supra* "Capital Letters in Titles"). The title must be followed by: in, the name of the journal or the review in italic (not preceded by a comma), the year of publication (preceded by a comma). In the first reference, names of the journals or the reviews shall be indicated *in extenso* and in italic. Cite references to multiple pages as follows: p. 218 *et seq.* As to articles published in collective books, add in before the Editor(s) name(s) and follow the rules for edited books. Subsequent references shall indicate the name of the Author(s) (in small capitals), part of the article's title, cit. between commas, the relevant page or pages.

#### Examples of first references:

- K. LENAERTS, *The Rule of Law and the Coherence of the Judicial System of the European Union*, in *Common Market Law Review*, 2007, p. 1625 *et seq.*
- G. KOSSINETTS, D.J. WATTS, *Origins of Homophily in an Evolving Social Network*, in *American Journal of Sociology*, 2009, p. 405 *et seq.*
- A. ADINOLFI, *La libertà di circolazione delle persone*, in G. STROZZI (a cura di), *Il diritto dell'Unione europea. Parte speciale*, Torino: Giappichelli, 2000, p. 68 *et seq.*

#### Examples of subsequent references:

- K. LENAERTS, *The Rule of Law*, cit., p. 1628
- G. KOSSINETTS, D.J. WATTS, *Origins of Homophily*, cit., p. 409 *et seq.*
- A. ADINOLFI, *La libertà di circolazione delle persone*, cit., p. 78

As to articles published online, the general rule for periodicals' citation shall be integrated by a reference to the date of publishing (if available) and to the website (see Section I above).

**Example:**

- A. PETERS, *New German Constitutional Court Decision on "Treaty Override": Triepelianism Continued*, in *EJIL: Talk!*, 29 February 2016, [www.ejiltalk.org/new-german-constitutional-court-decision-on-treaty-override-triepelianism-continued-2](http://www.ejiltalk.org/new-german-constitutional-court-decision-on-treaty-override-triepelianism-continued-2).

**References to other contributions in *European Papers*:**

Refer to *European Papers* contributions (*e-Journal* or *Forum*) according to the official citation available at <http://europeanpapers.eu/en/content/official-citation>:

**Examples:**

e-Journal: J. KLABBERS, *The Passion and the Spirit: Albert Camus as Moral Politician*, in *European Papers*, 2016, Vol. 1, No 1, [www.europeanpapers.eu](http://www.europeanpapers.eu), p. 13 *et seq.*

Forum: E. FAHEY, *CETA and Global Governance Law: What Kind of Model Agreement Is It Really in Law?*, in *European Papers – European Forum, Insight* of 9 February 2017, [www.europeanpapers.eu](http://www.europeanpapers.eu), p. 1 *et seq.*

If an *Insight* or *Highlight* has already been published in an Issue of the *e-Journal*, cite as an *e-Journal* contribution:

V. ABAZI, *Trade Secrets and Whistleblower Protection in the European Union*, in *European Papers*, 2016, Vol. 1, No 3, [www.europeanpapers.eu](http://www.europeanpapers.eu), p. 1061 *et seq.*

**Documents issued by organisations/institutions/bodies/offices/agencies *et similia***

Cite as follows: name of the institution/organisation (do not use small capitals), title of the document in italics, date, link (if available), p./pp.

**Example:**

- EASO, *EASO Statement of Revenues and Expenditures 2016: Amendment n. 3*, 20 September 2016, <https://www.easo.europa.eu/operational-support>, p. 2.

**Webpages of organisations/institutions/bodies/offices/agencies *et similia***

Cite as follows: name of the institution/organisation (do not use small capitals), title of the page in italics, link.

**Examples:**

- UNHCR, *Where We Work: Middle East and North Africa*, <http://www.unhcr.org/middle-east-and-north-africa.html>.
- International Migration Institute, *Determinants of International Migration*, <https://www.imi.ox.ac.uk/completed-projects/demig>.

**Working Papers**

In the first reference, include: name of the Author(s) (in case of multiple authors, always include the names of all the authors), title in italics (see *supra* "Capital Letters in Titles"), working paper series, number



(e.g. "no. 15") and year of publication. Subsequent references shall indicate the name of the Author(s) (in small capitals), part of the working paper's title, cit. between commas, the relevant page or pages.

**Example:**

M. CREMONA, *Enhanced Cooperation and the Common Foreign and Security and Defence Policies of the EU*, in *EUI Working Papers*, no. 21, 2009, p. 8.