



# EUROPEAN PAPERS

CARNETS EUROPÉENS – QUADERNI EUROPEI – CUADERNOS EUROPEOS

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## STYLE GUIDE

### I. GENERAL STYLE RULES

**Format** – Please use the relevant **template** available on the European Papers’ website, at the following links:

- *e-Journal*: [www.europeanpapers.eu/en/content/submitting-manuscripts-e-journal](http://www.europeanpapers.eu/en/content/submitting-manuscripts-e-journal)
- *Forum*: [www.europeanpapers.eu/en/content/submitting-highlights-and-insights-european-forum](http://www.europeanpapers.eu/en/content/submitting-highlights-and-insights-european-forum)

**Spelling**: use British English spelling

**Front page** – Please make sure that the front page includes:

- title (and its **translation** in English in case of contributions in French, Italian or Spanish);
- qualification, **main affiliation** and e-mail address;
- table of contents;
- abstract, always **in English**, max 250 words;
- **six** keywords in English.

**Italic** must be used for all words from a different language than that of the manuscript, including Latin expressions (e.g. *ibidem*, *passim*, *infra*) and to **emphasize**. Bold characters and underlining are not allowed.

**Capitalization** – Keep the use of capitalized letters to a minimum. Use them for proper nouns, including those of institutions, bodies and organs of international organizations or States.

**Quotations**:

- use only **upper double quotation marks (“example”)**;
- **punctuation** should be placed **outside** quotation marks;
- use single quotation marks for **internal quotations**;
- quotations of more than 70 words should be included in a new paragraph (see templates).

**Omissis, integrations and text modifications** – Use square brackets for *omissis* or to integrate/modify words within a quotation.

**Footnotes** – Position footnotes **after punctuation**, without any space in-between.

**Numbers** – Use words for numbers from 1 to 9 and Arabic numerals from 10 onwards.

**Symbols** – Do not use symbols (e.g. per cent *instead of* %).

### II. ABBREVIATIONS

**Do not use acronyms in the first occurrence.** Provide the name *in extenso* of the relevant institution, organization or body. In subsequent citations, use the acronym without any full points.

**Example:** United Nations World Tourism Organization (UNWTO).

**article/articles:** English, French and Spanish: art./arts – Italian: art.

**paragraph/paragraphs:** English, French and Spanish: para./paras – in Italian: par. (singular and plural)

**number/numbers:** n. (singular and plural)

**chapter/chapters:** English and French: ch./chs – Italian and Spanish: cap. (singular and plural)

Use **v** for *versus* (in English), **c** for *contra* or *contro* (in French, Italian and Spanish)

Indicate **paragraphs**, **letters** or **alinea** after the article's number, within round brackets. Use "and" or a comma in case of more paragraphs or letters.

**Examples:**

- art. 21(2)(a) TEU
- art. 21(3)(1) TEU
- art. 21(2) and (3) TEU

### III. CASE-LAW

#### Court of Justice of the European Union

General rule: case number *case name* ECLI/pending para.

Subsequent references: *case name* cit.

**Examples of first references:**

- Case C-617/10 *Åkerberg Fransson* ECLI:EU:C:2013:105 para. 22
- Opinion 2/13 *Accession of the European Union to the ECHR* ECLI:EU:C:2014:2454 paras 20 ff.
- Case T-54/11 *Spain v Commission* ECLI:EU:T:2013:10 paras 20-25
- Case C-333/14 *The Scotch Whisky Association* ECLI:EU:C:2015:527, opinion of AG Bot, paras 1-10
- Case C-91/20 *Bundesrepublik Deutschland (Maintien de l'unité familiale)* pending

**Examples of subsequent references:**

- *Åkerberg Fransson* cit. para. 22
- Opinion 2/13 cit. paras 20 ff.
- *Spain v Commission* cit. paras 20-25
- *The Scotch Whisky Association*, opinion of AG Bot, cit. paras 1-10
- *Bundesrepublik Deutschland (Maintien de l'unité familiale)* cit.

#### European Court of Human Rights

General rule: ECtHR *case name* App n. [day month year] para.

Subsequent references: *case name* cit.

In case of Insights or Highlights in French, Italian or Spanish published on the *European Forum* use **CourEDH** (French), **CtEDU** (Italian), and **TEDH** (Spanish) instead of **ECtHR** (English).

**Examples of first references:**

- ECtHR *Issa and Others v Turkey* App n. 31821/96 [16 November 2004] paras 20 ff.

- ECtHR *El-Masri v Macedonia* App n. 39630/09 [13 December 2012], joint concurring opinion of judges Casadevall and López Guerra, para. 1
- ECtHR advisory opinion concerning the use of the “blanket reference” or “legislation by reference” technique in the definition of an offence and the standards of comparison between the criminal law in force at the time of the commission of the offence and the amended criminal law, request n. P16-2019-001 [29 May 2020] paras 25-30
- ECtHR *Bosphorus Hava Yollari Turizm ve Ticaret AS v Ireland* App n. 45036/98 [13 September 2001], admissibility decision, para. 15

#### Examples of subsequent references:

- *Issa and Others v Turkey* cit. para. 13
- *El-Masri v Macedonia*, joint concurring opinion of judges Casadevall and López Guerra, cit. para. 22 ff.
- *Bosphorus Hava Yollari Turizm ve Ticaret AS v Ireland*, admissibility decision, cit. paras 15-20

### International Court of Justice

General rule: ICJ *case name (parties)* (stage of the proceeding) [day month year] para.

Subsequent references: *case name* cit.

In case of Insights or Highlights in French, Italian or Spanish published on the *European Forum* use **CIJ** (French), **CIG** (Italian), and **TIJ** (Spanish) instead of **ICJ** (English).

#### Examples of first references:

- ICJ *Whaling in the Antarctic (Australia v Japan: New Zealand intervening)* (Merits) [31 March 2014]
- ICJ *Legality of the Use by a State of Nuclear Weapons in Armed Conflict* (Advisory Opinion) [8 July 1996] para. 20
- ICJ *Barcelona Traction, Light and Power Company, Limited (Belgium v Spain)* (Merits) [5 February 1970], dissenting opinion of judge Riphagen, para. 3

#### Examples of subsequent references:

- *Whaling in the Antarctic* cit. para. 21
- *Legality of the Use by a State of Nuclear Weapons in Armed Conflict* cit. para. 20
- *Barcelona Traction, Light and Power Company, Limited*, dissenting opinion of judge Riphagen, cit. para. 3

### Other national and international courts, tribunals and (quasi-)judicial bodies

General rule: court/tribunal - date - reference number (if present) – *name of the parties* (if present)

Subsequent references: name of the court/tribunal, *name of the parties*, cit. (or, in the absence, the reference number and the related year). Add the case number after the name of the parties in case of references to other judgments between the same parties, to avoid confusion.

#### Examples of first references:

- International Tribunal for the Law of the Sea judgment of 1 July 1999 *Saint Vincent and the Grenadines v Guinea*
- International Criminal Tribunal for the former Yugoslavia decision on the defence motion for interlocutory appeal on jurisdiction of 2 October 1995 IT-94-1-AR72 *Prosecutor v Tadic*

- European Committee of Social Rights decision of 12 October 2015 complaint n. 91/2013 *Confederazione Generale Italiana del Lavoro (CGIL) v Italy*
- Italian Constitutional Court judgment of 22 December 1980 n. 188
- UK House of Lords judgment of 14 June 2006 *Jones v Ministry of Interior of the Kingdom of Saudi Arabia, Mitchell and others v Al-Dali and others and Ministry of Interior of the Kingdom of Saudi Arabia* 2006 [UKHL] 26

#### Examples of subsequent references:

- *Saint Vincent and the Grenadines v Guinea* cit.
- *Prosecutor v Tadic* cit.
- *CGIL v Italy* cit.
- Italian Constitutional Court judgment n. 188/1980 cit.
- UK House of Lords *Jones v Ministry of Interior of the Kingdom of Saudi Arabia* cit.

## IV. EU ACTS AND PROVISIONS

### Primary sources and EU law

General rule: title [year of publication]

Subsequent references: title cit.

#### Example of first reference:

- Charter of Fundamental Rights of the European Union [2012]
- Protocol n. 8 relating to art. 6(2) of the Treaty on European Union on the Accession of the Union to the European Convention on the Protection of Human Rights and Fundamental Freedoms [2007]
- art. 52(3) of the Charter of Fundamental Rights of the European Union [2012]

#### Example of subsequent reference:

- Charter
- Protocol n. 8
- art. 52(3) of the Charter

### Acts of the EU institutions

General rule: legislation title – number – institution/body – date - title

Subsequent references: abbreviated legislation title cit.

#### Examples of first references:

- Regulation (EU) 211/2011 of the European Parliament and of the Council of 16 February 2011 on the citizens' initiative, art. 4(2)
- Directive 2010/64/EU of the European Parliament and of the Council of 20 October 2010 on the right to interpretation and translation in criminal proceedings, arts 1 and 2
- Decision 1313/2013/EU of the European Parliament and of the Council of 17 December 2013 on a Union Civil Protection Mechanism, art. 1 ff.
- Communication COM(2000) 1 final from the Commission of 2 February 2000 on the precautionary principle

- European Council Conclusions of 18-19 February 2016, A new settlement for the United Kingdom within the European Union
- Association Agreement of 30 August 2014 between the European Union and the European Atomic Energy Community and their Member States, on the one part, and Georgia, on the other part
- EU-Turkey Statement of 18 March 2016, in European Council Press Release 144/16 of 18 March 2016

**Examples of subsequent references:**

- art. 4(2) Regulation 211/2011 cit.
- arts 1 and 2 Directive 2010/64 cit.
- art. 1 ff. Decision 1313/2013 cit.
- Communication COM(2000) 1 final cit.
- European Council Conclusions of 18-19 February 2016 cit.
- Association Agreement between the EU and Georgia cit.
- EU-Turkey Statement (2016) cit.

**Acts and documents of other international organizations**

General rule: body, type of act, subject matter or title (if present), date, sequential number of the act (if present).

Subsequent references: type of act, sequential number if present (year) cit.

If one or some of the required information are not available, add the **link** to the page of the document.

**Examples of first references:**

- Security Council, Resolution 1373 of 28 September 2001, UN Doc S/RES/1373 (2001)
- General Assembly, United Nations Declaration on the Rights of Indigenous Peoples of 13 September 2007, UN Doc A/RES/61/295
- Committee of Ministers of the Council of Europe, Recommendation Rec(2006)14 on citizenship and participation of young people in public life of 25 October 2006
- Organization for Economic Cooperation and Development, Guidelines for Multinational Enterprises of 27 June 2000
- EASO, EASO Statement of Revenues and Expenditures 2016: Amendment n. 3 (2016) 2, <<https://www.easo.europa.eu/operational-support>>

**Examples of subsequent references:**

- Resolution 1373 (2001) cit.
- Declaration on the Rights of Indigenous Peoples (2007) cit.
- Recommendation Rec(2006)14 cit.
- Guidelines for Multinational Enterprises (2000) cit.
- EASO Statement of Revenues and Expenditures 2016: Amendment n. 3 (2016) 2 cit.

**V. BIBLIOGRAPHICAL REFERENCES**

**Books and contributions to edited books**

General rule: Author's N Surname, *Title* (additional information – edition – publisher – year)  
 Edited volumes: Editor's N Surname (ed/eds), *Title* (additional information – edition – publisher – year)

Subsequent references: Author's N Surname, *Title* cit.

In case of **multiple authors**, always include the names of **all** the authors.

In case of French and Italian edited books use **dir** (French), **a cura di** (Italian), and **editado por** (Spanish) instead of **ed/eds**.

#### Examples of first references:

- R Whish, *Competition Law* (Oxford University Press 2009) 56
- D Chalmers, G Davies and G Monti, *European Union Law: Cases and Materials* (Cambridge University Press 2010) 65
- J Horder (ed), *Oxford Essays in Jurisprudence* (Oxford University Press 2000) 45
- L Azoulai and K de Vries (eds), *EU Migration Law: Legal Complexities and Political Rationales* (Oxford University Press 2014) 45
- **contributions to edited books:** B Martenczuk, 'Migration Policy and EU External Relations' in L Azoulai and K de Vries (eds), *EU Migration Law: Legal Complexities and Political Rationales* (Oxford University Press 2014) 69

#### Examples of subsequent references:

- R Whish, *Competition Law* cit. 56 ff.
- D Chalmers, G Davies and G Monti, *European Union Law* cit. 65
- L Azoulai and K de Vries (eds), *EU Migration Law* cit. 45
- B Martenczuk, 'Migration Policy and EU External Relations' cit.

#### Periodical articles

General rule: Author's N Surname, 'Title' (year) name of the journal (abbreviation if available, see the **List of Abbreviation** available [here](#)) – first page, pinpoint

Subsequent references: Author's N Surname, 'Title' cit.

#### Examples of first references:

- K Lenaerts, 'The Rule of Law and the Coherence of the Judicial System of the European Union' (2007) CMLRev 1625
- G Kossinets and DJ Watts, 'Origins of Homophily in an Evolving Social Network' (2009) American Journal of Sociology 405

#### Examples of subsequent references:

- K Lenaerts, 'The Rule of Law and the Coherence of the Judicial System of the European Union' cit. 1640
- G Kossinets and DJ Watts, 'Origins of Homophily in an Evolving Social Network' cit.

#### Articles and posts published online

General rule: Author's N Surname, 'Title' (date) name of the journal <complete url>

Subsequent references: Author's N Surname, 'Title' cit.

The **general rule** for periodicals stated above shall be integrated by a reference to the **date of publishing** (if available) and the **URL of the webpage** of the contribution.

#### Example of first references:

- A Peters, 'New German Constitutional Court Decision on "Treaty Override": Triepelianism Continued' (29 February 2016) EJIL: Talk <<https://www.ejiltalk.org/new-german-constitutional-court-decision-on-treaty-override-triepelianism-continued-2/>>
- ML Wade, 'True EU citizenship as a precursor to genuine criminal justice in Europe: an analysis of EU citizenship as it relates to a sustainable area of freedom, security and justice' (24 July 2020) Criminal Law Forum <<https://link.springer.com/article/10.1007/s10609-020-09396-9>>
- A Sparrow, 'Starmer accepts end of EU free movement in Brexit reversal' (10 January 2021) The Guardian <<https://www.theguardian.com/politics/2021/jan/10/keir-starmer-accepts-end-of-eu-free-movement-in-brexit-reversal>>

#### Example of subsequent references:

- A Peters, 'New German Constitutional Court Decision on "Treaty Override": Triepelianism Continued' cit.
- ML Wade, 'True EU citizenship as a precursor to genuine criminal justice in Europe: an analysis of EU citizenship as it relates to a sustainable area of freedom, security and justice' cit.
- A Sparrow, 'Starmer accepts end of EU free movement in Brexit reversal' cit.

#### References to contributions in *European Papers*

Refer to *European Papers* contributions (*e-Journal* or *Forum*) according to the official citation available at <http://europeanpapers.eu/en/content/official-citation>.

#### Examples:

- *e-Journal*: J Klabbers, 'The Passion and the Spirit: Albert Camus as Moral Politician' (2016) *European Papers* <<https://www.europeanpapers.eu/en/e-journal/passion-and-spirit-albert-camus-moral-politician>> 13
- *Forum*: V Abazi, 'Trade Secrets and Whistleblower Protection in the European Union' *European Papers* (European Forum Insight of 3 September 2016) <<https://www.europeanpapers.eu/en/europeanforum/trade-secrets-and-whistleblower-protection-in-the-eu>> 1061

#### Webpages

Cite as follows: name of the institution/organisation/website holder, title of the page in italics, link.

#### Examples:

- United Nations High Commissioner for Refugees, *Where We Work: Middle East and North Africa* <<http://www.unhcr.org/middle-east-and-north-africa.html>>
- International Migration Institute, *Determinants of International Migration* <<https://www.imi.ox.ac.uk/completed-projects/demig>>
- Labour, *Labour Legacy*, <<https://labour.org.uk/about/labours-legacy/>>
- Clean Clothes Campaign, *Bad Contracts* <<https://cleanclothes.org/bad-contracts>>

#### Working Papers

##### Example:

- M Cremona, 'Enhanced Cooperation and the Common Foreign and Security and Defence Policies of the EU' (EUI Working Papers 21-2009) 8